

No. 6/Estt./Cons. Pvt. Secretary/2023 /447
PUDUCHERRY E- GOVERNANCE SOCIETY
DIRECTORATE OF INFORMATION TECHNOLOGY

Puducherry the 07-02-2023

NOTIFICATION

Sub: Engagement of retired Government Official as Consultant
in Puducherry e- Governance Society (PeGS) – Reg.

Applications are invited for engagement of one Consultant as Private Secretary on contract basis for a initial period of six months in PeGS from the date of engagement, which can be curtailed or extended as per requirement of the PeGS and performance of the consultant. The details of position, eligibility criteria, age limit (as on closing date of submission of application) are as under:

Name of the position consultant	No. of position	Eligibility Criteria	Maximum age limit	Remuneration
Private Secretary	1	1.An Officer retired from Central/State Government who has rendered atleast 3 years (three years) service as Private Secretary. 2.Minimum General educational qualification is SSLC pass. 3.Passed in shorthand English (Lower). 4.Passed Type writing – Lower (Both English & Tamil). 5.Must be resident of Puducherry. 6.Should possess Computer knowledge.	65 years	Last Basic pay Drawn – Basic Pension + D.A.

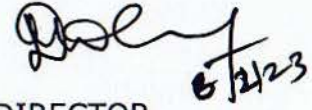
2. The main work of the Consultant is assisting Convenor PeGS in handling the files related to Establishment, Accounts, CRs of Staff and matters towards implementation of various Projects of PeGs

3. The selection procedure and other terms and conditions of the engagement will be as per the guidelines laid down in the ID Note /Memorandum No.46234/FD/F3/2014 dated 11-09-2014 of the Finance Department, Puducherry. The consultant should look after any other duties in addition to the duties assigned by the Director, Directorate of Information Technology.

4. The engagement of consultant will be on full time basis and his consultant fees shall BE MAXIMUM OF Rs.30,000/- (thirty thousand only) per month and shall not exceed the ceiling of last pay drawn minus pension and DA in the Puducherry Government Service.

5. The application (Appendix) duly filled along with self attested supporting documents in respect of educational qualifications and technical qualifications may be sent to the Convenor, Puducherry e Governance Society, 2nd Floor, 505, Kamaraj Salai, Planning and Research Office complex, Puducherry 605 013. The last date of submission of Application is 21 days from the date of publication of this Circular.

6. The PeGS reserves the right to accept or reject responses without assigning any reasons whatsoever. The decision of Commissioner -Cum - Secretary (IT), Government of Puducherry in this regard will be final.



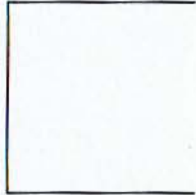
1/5 DIRECTOR
DIRECTORATE OF INFORMATION TECHNOLOGY

Encl; Appendix

To

1. The Director of Information Technology, Puducherry.
2. The Director of Information & Publicity, - with a request to publish the Puducherry attached press release in all medias.
3. The Under Secretary to Govt., DP&AR, Puducherry.
4. D6, DIT, Puducherry - to upload the Notification in the Official Website.

APPENDIX
APPLICATION FOR ENGAGEMENT OF RETIRED OFFICIALS
AS CONSULTANT IN GOVT. DEPARTMENTS/AUTONOMOUS BODIES



1. Name of the Applicant :
2. ~~S.~~ Father's Name :
3. Date of Birth :
4. Address :
5. Mobile Number :
6. E-mail ID :
7. Particulars of Govt. Service
 - 7.1. Date of joining in Govt. Service :
 - 7.2. Date of retirement and the Post in which retired :
 - 7.3. Name of the Department/Organization From which retired :
 - 7.4. Last pay drawn (copy of PPO to be enclosed) :
8. Educational Qualification :
9. Details of computer skill :
10. Brief Particulars of experience with\ Nature of duties performed (Starting from last appointment)

Sl. No.	Name of the Ministry/Department.	Period		Post held	Nature of work.
		From	To		

11. Additional information if any in support :
Of the suitability of the post

(Declaration)

I hereby declare that the particulars furnished above are true and correct to the best of my knowledge and belief. I was clear from the Vigilance angle at the time of retirement.

Place
Date

(Signature of applicant)