

GOVERNMENT OF PONDICHERRY
DEPARTMENT OF INFORMATION TECHNOLOGY

No.884/Vol-III/DIT/D5/2022-23/2204

Pondicherry, dt. 15/03/2023

I.D NOTE

Sub : DIT – Conduct of three months Part time Certificate Course on “Office Automation” – Sponsoring of officials – Reg.

Ref : 1. Letter No. F-No.33018/1/2022/A2/ARW dated 23/01/2023 by the Under Secretary, AR Wing.
2. Letter No.884/Vol-III/DIT/D5/OA/2022-23/2200 dated 27/02/2023 of this Directorate.
2. Circular / ID Note No.F-No.33018/1/2022/A2/ARW dated 02/03/2023 by the Under Secretary, AR Wing.

With reference cited above, it is informed that the three months Part Time Certificate Course on “**OFFICE AUTOMATION**” is scheduled in batches and will be conducted in the Pondicherry Institute of Co-operative Management at No.62, Suffren Street, Puducherry-605 001. The course will commence from **23/03/2023**. The timing of the course is from 6.00 pm to 9.00 pm and classes will be held on the days as scheduled by the training institute. The list of officials to be trained for the course are as given in the Annexure.

2. The officials concerned are instructed to attend the course without fail. The officials who fail to obtain the required attendance should repay the course fee to the Government.



(D. MOHAN KUMAR)
DIRECTOR

To


The individuals concerned - thro' proper channel.

Copy to:

1. The Under Secretary, AR Wing, Chief Secretariat, Puducherry.
2. The Managing Director, Pondicherry Institute of Co-operative Management, Puducherry – with a request to schedule the training and intimate to this Directorate.
3. The Superintendent, DIT, Puducherry.
4. D1 Unit, DIT – with a request to upload in the department website.
5. Office File.

List of Officials for Office Automation Course 2022-23 - Puducherry Region

Sl. No.	Name	Designation	Department	GPF Number	Contact Number
1	Senthilkumar K	UDC	AD Welfare	110033404228	9894320469
2	Damodaran S	LDC	Animal Husbandry	111107925723	6383071822
3	Vadivukarasi C	LDC	Co-operative	110188150271	7708834555
4	Dinakaran M	Junior Clerk	Court - JM II	JM0064	9080736614
5	Mohan J	Assistant	DAT	110020638735	9442066895
6	Palanisamy K	LDC	DAT	EDN9699	9487063268
7	Bakyalakshmi K	LDC	Education - CEO	111107693334	8248718484
8	Tirkasoundary M	LDC	Electricity Div I	110163023972	7708751060
9	Suresh D	UDC	Electricity Rural North	110084860115	9944390905
10	Mouttal Rattiname P	UDC	Electricity Fin Controller	110027875992	9047560874
11	Durai Raju K	UDC	Electricity Rural North	110163360061	8220540109
12	Baskar K	LDC	Forests and Wildlife	110168200023	9566975864
13	Gnanasekaran S	LDC	Health and Family Welfare	DMS5406	9047229347
14	Kanimozhi R	LDC	IGGGH & PI	110127719520	9245749995
15	Aruna Duvizert S	LDC	IGGGH & PI	GH5600	9360954305
16	Vidjea K	LDC	IGGGH & PI	DMS5874	9042493044
17	Ayyanar R	LDC	IGGGH & PI	NCC166	9524139948
18	Ramamoorthy M	LDC	IGGGH & PI	GA899	8056919962
19	Mavallaban S	LDC	IGGGH & PI	DMS5141	9385950890
20	Murugavel. S	LDC	IGGGH & PI	LR0235	7373690586
21	Lakshmikandan I	LDC	Jail	JD0148	9790479797
22	Prenathan L	UDC	Jail	OH0047	9498434706
23	Vivek M	UDC	Labour	AD0020	9087379158
24	Ragini P	LDC	Law	110040642539	9840514171
25	Deivanayaga Chettiar D	LDC	NCC	110003686736	-
26	Ponnourangame V	LDC	NCC	110084753470	9443215654
27	Abirami M	UDC	Port	110141439551	8098919996
28	Selvam S	LDC	TS GHSS, Murungapakkam	110033686743	9442985474


15/12/23

(D. MOHAN KUMAR)
DIRECTOR-IT

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