

**GOVERNMENT OF PONDICHERRY
DEPARTMENT OF INFORMATION TECHNOLOGY**

No.884/DIT/D5/2018-19/ 1154

Pondicherry, dt. 23/11/2018

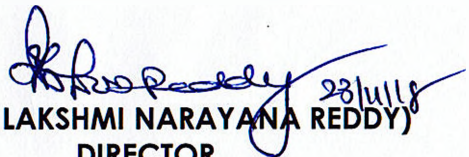
I.D NOTE

Sub : DIT – Conduct of three months Part time Certificate Course on "Office Automation" – Sponsoring of officials – Reg.

Ref : 1. Circular No.884/DIT/D5/2018-19-792 dated 30/04/2018 of this Directorate.
2. Nominations of Applicants.

With reference to the circular cited above, it is informed that the three months Part Time Certificate Course on "**OFFICE AUTOMATION**" is scheduled in batches and will be conducted by the Pondicherry Institute of Co-operative Management through their Knowledge Partner M/s. DCL Centre, at No.149 Bharathiyar Road, Second Floor, MAJ Complex, Karaikal - 609 602. The course will commence from **28/11/2018**. The timing of the course is from 6.00 pm to 9.00 pm and classes will be held on the days as scheduled by the training institute. The list of officials to be trained for the course is given in the Annexure.

2. The officials concerned are instructed to attend the course without fail. The officials who fail to obtain the required attendance should repay the course fee to the Government.


(YASAM LAKSHMI NARAYANA REDDY)
DIRECTOR

To
The individuals concerned - thro' proper channel.

Copy to:

1. All Heads of Departments, Puducherry.
2. District Collector, Karaikal.
3. The Managing Director, Pondicherry Institute of Co-operative Management, Puducherry
4. D1 Unit, DIT – with a request to upload in the department website.

OFFICE AUTOMATION - KARAIKAL REGION

Sl.	Name of the officials	Designation	Department
1	Suganthi G	LDC	Anna Govt College
2	Veeraragavan J	SK Gr III	Anna Govt College
3	Nedunchezhiyan N	SK Gr III	Govt Hr Sec School TR Pattinam
4	Arun B	SK Gr III	Govt ITI Men
5	Balamurugan K	LDC	Govt ITI Men
6	Avila Antoinette P	Sr Clerk	Judicial
7	Balachandar K	Sr Clerk	Judicial
8	Karthika Y	Sr Clerk	Judicial
9	Mullaivendhan A	Sr Clerk	Judicial
10	Pazhanivel S	Sr Clerk	Judicial
11	Rajakumar J	Sr Clerk	Judicial
12	Senthilkumar S	Sr Clerk	Judicial
13	Subasri R	Sr Clerk	Judicial
14	Udaya G	Sr Clerk	Judicial
15	Vettrivel H	Sr Clerk	Judicial
16	Zhamaladevi G	Sr Clerk	Judicial
17	Singaravelan S	UDC	Labour Officer
18	Prakash K	LDC	NCC
19	Kayalvizhi S	Lab Tech	PKIET
20	Nandan L	Off Asst	PKIET
21	Ruthary V	Lab Tech	PKIET
22	Sudha G	Lab Tech	PKIET
23	Uthayakumari V	Lab Tech	PKIET
24	Varadharaja Perumal K	Lab Tech	PKIET
25	Sathivady P	LDC	PWD B&R
26	Sivasankari D	LDC	PWD B&R
27	Rajesh N	UDC	PWD Irrigation
28	Saranya P	UDC	PWD Irrigation
29	Parameswaran A	Asst	Social Welfare
30	Sundaram K	Wel Off	Social Welfare
31	Abirami M	UDC	Sub Collector
32	Ilayaraja V	UDC	Superintendent of Jail
33	Chitrapirya G	UDC	Town and Country Planning
34	Rajagopalan C	LDC	Women and Child Development